



Managed Health and Safety System

The need to have an **ACTIVE** Health and Safety System in your business is increasing – there is tougher new legislation about to be implemented on the **4 April 2016**

A systematic approach to safety in the workplace is the only option

Our cloud based (online) Health and Safety business system covers:-

- ✓ Setup and customisation Health and Safety Software
- ✓ Preparation and uploading of documents for Health and Safety system
- ✓ Ongoing monthly support – we become part of your team but at a fraction of the cost
- ✓ Staff Inductions into Health and Safety System (initial and as required for new staff)
- ✓ Software training for person delegated responsibilities for Health and Safety in the business
- ✓ Updates on Health and Safety Act and Regulation changes, Approved Codes of Practice (ACOPs) or industry guidelines changes, and of course the proposed new legislation – keeping you up to date!
- ✓ Staff competency and training records (client required to rate staff with our assistance)
- ✓ Pre-qualification documents and advice – becoming more popular with companies responding to tenders, large jobs
- ✓ Contractor control procedures (we contact your contractors)
- ✓ Unlimited phone support during normal business hours (out of hours for incidents)
- ✓ Staff (or H&S Committee) meetings where applicable and as required (also available via video conferencing)
- ✓ Establish and maintain PPE register as required
- ✓ Supply of necessary forms – Hazardous Work Forms, Worksafe notification forms
- ✓ Emergency planning and procedures - evacuation, fire drills, natural disasters
- ✓ Health and Safety Policy wall certificate (commitment to Workplace Health and Safety)
- ✓ Site safety signage review and report
- ✓ Review of First Aid Kits (onsite restocking – cost of supplies charged) and Fire Extinguishers service checks included (fire extinguisher servicing to NZ/AS Standard extra)
- ✓ Conducting accident investigations and preparing reports as required, advising on remedial action and controls required
- ✓ Dealing with matters where necessary with WorkSafe New Zealand
- ✓ Our system follows the AS/NZS 4801:2001 Standard and ACC WSMP Audit format

Software Specific Features:-

- Totally customisable to your organisation by Frontline Safety
- Updated and monitored by Frontline Safety remotely or onsite
- Paperless Accident Reporting – via computer, mobile phone, tablet – Paper is out!
- Staff Records – Emergency contacts, Medical Conditions
- Records All Your Training
- Online Learning – Inductions, Height Safety, SOP's
- Document Library – Health and Safety Acts, Best practice guidelines
- Gear Records – Vehicles (WOF, Rego), Harnesses, Extinguishers, machinery
- Email Alerts – Managers, Supervisors, Frontline Safety when incidents are entered
- Txt-In Tasks – like risks, injuries, incidents or nice stories
- One-Click Reports – Great for tracking incident trends
- Risk and Hazard Registers created and updated – staff can add hazards
- Secure Cloud Based Access – access from anywhere by staff to record and report
- Sends out reminders to staff directly that something requires attention – Tasks to complete, training Reminders - Drivers Licence expiring, First Aid Cert due for revalidation etc
- Provision for staff to scan in when arriving onsite (requires additional equipment) ID cards (charges apply for printing of cards)

We help you manage your Health and Safety obligations, we become part of your team

- Investment from as little as \$150.00 per month for up to 5 *employees, additional employees \$15.00 per month (negotiated for employers with over 30 employees).
- Health and Safety System initial setup \$200.00
- We can also assist you in gaining a 10 – 20% ACC WSMP/WSD discount off your levies, which could partially offset the cost of our service. Subject to ACC WSMP/WSD criteria, we are happy to discuss this with you.
- Additional professional services are charged out at \$80.00 per hour. For example optional audit preparation for WSMP/WSD discounts.
- Not convinced, have us complete a Gap Analysis and report on your current system

NEW LEGISLATION - The Bill provides that an insurance policy that indemnifies a person against a fine or infringement fee under the Act will be of no effect

This means you cannot get insurance to cover you if you are prosecuted / fined under the new legislation

Are you insured against fire? Most probably! – What is more likely to occur, your business burns down or an employee breaches the Health and Safety Act?

For further information contact us:-

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